

International Minerals Innovation Institute (IMII)

Board Chair Position Profile

The International Minerals Innovation Institute (IMII) is Saskatchewan's trusted hub for minerals sector innovation, bringing together industry, government, and post-secondary institutions to accelerate innovation and technology adoption, advance workforce development, and strengthen competitiveness of the province's minerals industry. IMII drives collaborative solutions through applied R&D, open innovation programs such as DEMOday and IDEATE, and targeted initiatives that support a sustainable, representative, and future-ready mining ecosystem.

Role Overview

The IMII Board Chair ensures effective board performance, provides strategic guidance to the organization, and acts as an ambassador of the organization to industry, government, and innovation partners. This role is a fit for a capable and collaborative leader who can help guide IMII's continued evolution as a high-impact innovation organization, drawing from the candidate's experience from mining or other relevant sectors.

The Board Chair position holds the following primary responsibilities:

- Governance leadership.
 - Chairing the quarterly Board meetings and some Committee meetings which are held as required.
 - Thorough preparation work for each meeting and effective follow up and monitoring of actions and decisions from each meeting.
 - Facilitate effective discussion and decision-making by the Board and the members to ensure productive outcomes and provide adequate input and direction to the Executive Director to advance the strategic needs of the IMII organization.
 - Advising the Board and IMII staff on governance matters, such as succession planning, risk and legislation that may affect policy as required.
 - Work with IMII staff and board members to maintain engagement and alignment of Board members with IMII's strategic activities.
 - Assist in the recruitment of Board members to IMII Board committees.
 - Assist with onboarding and orienting new board members.
 - Communicate with board members regarding board member accountabilities as required.
- Leadership development and mentorship.
 - Act as a liaison between the Board and Executive Director, and as directed by the board, provide support and oversight to the Executive Director including:

- Lead communications with the Executive Director pertaining to performance management on behalf of the GNHR committee.
- This responsibility includes coaching and providing strategic assistance to the Executive Director.
- It also includes assistance in identifying strategic options and providing advice at the request of the Executive Director.
- Strategy and Planning
 - Collaborate with the Board and the Executive Director to set long-term goals and support alignment with the IMII organization's vision and mission.
- Relations with Members, Government, Funders and broader Interested Party relations.
 - Support the Executive Director as requested, with maintaining positive relations and communicating strategic initiatives with key external parties including:
 - IMII Industry Board Members, senior executives / CEOs with Industry Member firms, and prospective members,
 - Provincial government officials within the relevant ministries,
 - Federal funding agencies, and
 - Broader interested parties
- Administrative oversight functions, including signing documents and approving payments.

The ideal IMII Board Chair will be someone who displays the following attributes and skills:

- Leadership and Governance:
 - Highly experienced in governance and Board leadership,
 - Strong skills in facilitating meaningful discussions, engaging all members of the board to address key strategic issues.
 - Certified ICD or Board training would be an asset.
- Industry and Innovation Insight:
 - Understanding of the Saskatchewan mining and minerals industry that provides a strategic perspective on areas such as market forces, technical innovation hurdles, collaboration-competition challenges and government relations.
 - Experience in the mining sector as a senior leader, engaged at a strategic level.
 - Some awareness of innovation processes and/or workforce development would be an asset.
- Strategic Networks:
 - Awareness of government relations processes and ideally, a strong network within provincial and/or federal government channels.
 - A positive reputation inside and outside Saskatchewan's minerals industry and with government,
 - Awareness of and experience working to improve Indigenous inclusion and EDI

- Commitment to IMII Values and Operation:
 - Has a respectful approach and is able to work effectively with the Executive Director, management team and IMII's board and member representatives,
 - Maintains forward-thinking and strategic focus,
 - Is committed to undertaking effective pre-meeting preparation and executing on action items post-meeting, and
 - Embraces IMII's values of collaboration, trust, sustainability and impact.

The compensation structure for the part-time Board Chair position includes the following:

Compensation and Term:

- The total annual compensation will be capped to reflect the part-time, contracted nature of the position at \$30,000 per annum, including expenses.
- The hourly compensation range is to be negotiated.
- The new Board Chair must assure IMII that they qualify under the definition of an independent contractor.
- Initial one year term, with option to renew for a further two years.

Additional information on the International Minerals Innovation Institute is available on its website at www.imii.ca.